

Position	Bus Driver x9
Department	Operations
Location	KTVR Depot, Clayville
Reporting to	Dispatcher
Contract	5 years performance based
CTC	R207,306.00 - R259,132.00

PURPOSE OF THE JOB

The purpose of this position is to safely transport commuters/passengers from one place to another on a bus, along predetermined routes.

KEY PERFORMANCE AREAS

- Perform Pre and Post vehicle shift inspections before departure.
- Comply and Implement the Driver's manual and Standard Operating Procedures (SOPs) at all time while on duty.
- Complete the pre and post trip sheets accurately at the beginning and end of each trip
- Wear appropriate uniform provided by the company while on duty.
- Adhere to the approved routes while carrying passengers.
- Complete bus route on schedule while stopping at all stops according to the timetable.
- Ensure cleanliness of buses during and after trips.
- Assist the people living with disability disabled and elderly when embarking and disembarking (Universal Access).
- Always ensure safety of the bus when commuting passengers.
- Report all mechanical related issues to the Dispatcher.
- Obey traffic laws, safety procedures, and transit regulations.
- Comply with the authorized Timetable while on duty.
- Communicate with passengers and Dispatchers regarding delays or any issues along a route.

REQUIRED QUALIFICATIONS AND EXPERIENCE

- A Grade 12 qualification with a minimum of 3 years' experience in a driving/messenger environment
- Knowledge of relevant Legislation
- A Valid Code 14 (EC) driver's license is essential
- PDP is required

KNOWLEDGE AND SKILLS

- Verbal Communication
- Listening
- Customer Care and orientation
- Sound Interpersonal skills
- Writing Skills
- Attention to Detail
- Professionalism